

Form 2

Request for correction or deletion of personal information or destroying or deletion of record of personal information in terms of section 24(1) of the protection of personal information act, 2013 (Act No. 4 of 2013)

Regulations relating to the protection of personal information, 2017

[Regulation 3(2)]

Note:

- 1. Affidavits or other documentary evidence in support of the request must be attached.
- 2. If the space provided for in this Form is inadequate, submit information as an Annexure to this Form and sign each page.

Reference Number: _____

Mark the appropriate box with an "x".

Request for:

- Correction or deletion of the personal information about the data subject which is in possession or under the control of the responsible party.
- Destroying or deletion of a record of personal information about the data subject which is in possession or under the control of the responsible party and who is no longer authorised to retain the record of information.

A Details of the data subject

Surname: _____

Full names: _____

Identity number: _____

Residential, postal or business address: _____

Code ()

Contact number(s): _____

E-mail address: _____

B Details of responsible party

Name and surname of responsible party (if the responsible party is a natural person): _____

Residential, postal or business address: _____

Code ()

Contact number(s): _____

E-mail address: _____

Name and surname of responsible party (if the responsible party is a natural person):

Business address:

Code ()

Contact number(s):

E-mail address:

C Reasons for *correction or deletion of the personal information about the data subject/*destruction or deletion of a record of personal information about the data subject which is in possession or under the control of the responsible party. (Please provide detailed reasons for the request)

* Delete whichever is not applicable

Sign at _____ this _____ day of _____ 20 _____

Signature of data subject : _____